

HUMAN RESOURCES DIVISION
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**150 WEST JEFFERSON STREET
JOLIET, ILLINOIS 60432-4158**

EMPLOYMENT OPPORTUNITIES

JOB POSTING # 22-22
POSTED: 02/07/2022, 12:00 p.m.
EXPIRATION: until filled
TITLE: Laboratory Intern (Position Code #7047)
SALARY: \$15.00 per hour/ NO BENEFITS
DEPARTMENT: PUBLIC UTILITIES
DIVISION: PLANT OPERATIONS

GENERAL PURPOSE

The purpose of this internship is geared toward students seeking to advance their professional knowledge and skills in order to reinforce their academic training. Working under the direct supervision of the Wastewater Laboratory Chemist, and under the general supervision of the Wastewater Superintendent, the primary function of an employee in this position is to perform a variety of chemical, biological and bacteriological tests and analyses of wastewater, industrial waste and related samples. They will also be responsible for maintaining records of testing, analysis, chain of custody and other related information, as well as reporting results to the appropriate wastewater treatment staff to enable compliance with Federal, State, County, City and other applicable public health environmental and safety standards. The individual in this position may also perform other job related duties as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

High School Diploma or GED equivalent

Must be currently enrolled in an institution of higher learning, and in the process of obtaining a Bachelor's Degree in Biology, Microbiology, Chemistry, Environmental Sciences or a related field.

Must demonstrate strong organizational, computer and communication skills, both written and verbal

Sufficient personal mobility, flexibility, stamina and balance to work in an office and wastewater treatment plant environment

SPECIAL REQUIREMENTS

Valid State of Illinois driver's license.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview, reference and background check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER